

REQUEST FOR BIDS
Pine Street Neighborhood Revitalization Project

Habitat for Humanity Choptank, subrecipient of the City of Cambridge Community Development Block Grant (CDBG), is soliciting sealed and competitive bids from qualified contractors for the demolition of four (4) properties: 600 and 602 (Douglas Street) and 811 and 813 (Park Lane).

Sealed bids will be received by the City of Cambridge until **3 PM ET on Monday, May 17** from qualified contractors. All bids duly received will be publicly opened and read aloud at the Department of Public Works, 1025 Washington Street, Cambridge, MD. **Bids will not be accepted after the above date and time.**

The work will be demolition and clearing of structures, including foundations; marking underground utilities; preserving sanitary sewer connection; and stubbing cleanout connection to sewer above grade. Bid documents are online at: <http://www.choosecambridge.com/Bids.aspx>, www.habitatchoptank.org, or in person at the Department of Public Works. Bid proposals should be delivered to:

Physical Address: City of Cambridge
 Attn: Jeannie Bellina
 Department of Public Works
 1025 Washington Street
 Cambridge, MD 21613

It is the bidder's responsibility to ensure timely delivery of their bid. Minority and women-owned businesses are encouraged to apply.

Upon receiving the **"NOTICE OF AWARD"**, the successful bidder has ten (10) business days to submit all required insurance certificates, permits, and licenses. Evidence of Workers Compensation Insurance and Employer's Liability Insurance must be furnished, along with Form W-9. Contractor will apply for demolition permit.

The successful contractor shall comply with all instructions and perform services in a manner commensurate with the highest professional standards by qualified and experienced personnel. The successful bidder will be required to enter into a written contract agreement for services.

This project is being funded in whole or in part by the Maryland Department of Housing & Community Development (DHCD) CDBG Program. All federal CDBG requirements will apply to the contract. **Davis Bacon Wages do not apply.**

Bidders can be disqualified, even if they provide the lowest bid, if there is a history of non-performance, poor performance, litigation and/or arbitration relating to a previous contract with Habitat for Humanity Choptank or the City of Cambridge.

The right is reserved for the City of Cambridge or Habitat Choptank to reject any or all bids; to waive any informality or irregularity not affected by law; to evaluate, in its absolute discretion, the bids submitted; and to award contract according to the bid which best serves the interests of the City of Cambridge and Habitat Choptank.

SPECIFICATIONS

1. Bids, amendments thereto, or withdrawal requests received after the time advertised for bid opening will be void regardless of when they are mailed.
2. Seal bids in an envelope. Mark outside of envelope DEMOLITION BID.
3. The City of Cambridge/Habitat Choptank reserves the right to reject any or all bids and to waive all technicalities.
4. Unless otherwise indicated, prices must be firm for ninety (90) days.
5. In case tie bids are received, the right is reserved to make award as considered to be most advantageous to Habitat Choptank.
6. Successful bidder and their sub-contractors shall have a City of Cambridge business license and be properly licensed by the State of Maryland for their trade, prior to beginning work.
7. Successful bidder and their sub-contractors must obtain all applicable permits from the City, and comply with all other state and local requirements.
8. All demolition must meet City of Cambridge regulations and requirements.
9. Asbestos identification and removal (if necessary) will be performed by the City of Cambridge/Habitat Choptank using licensed contractors before a notice to proceed will be issued. Asbestos removal is NOT a part of this bid.
10. The Contractor shall not close or obstruct travel lanes, roadways, sidewalks, drainage structures, hydrants, or flow of potable water or sanitary sewer systems. Where pedestrian and/or driver safety is endangered in the area of construction work or removal work, use traffic barricades with flashing lights. Contractor shall be responsible for protecting all right-of-way infrastructure (streets, sidewalks, curbing, etc.) from damage, and shall be responsible for replacement of same, if damaged, at no cost to the City.
11. The Contractor shall disconnect and remove designated utilities within demolition areas. Cap, in a watertight manner, existing utilities sewer and water connections. Stub existing sewer connections above grade.
12. Contractor shall remove all structures (including outbuildings and sheds), foundation, footings, concrete slabs, utilities, tree roots and stumps (except protected trees), debris, undergrowth, etc., to the satisfaction of the City of Cambridge/Habitat Choptank, and backfill as necessary to provide positive drainage on the site. Contractors shall also provide erosion control measures as required to prevent sediment from impacting adjacent property.
13. All debris is to be removed from the site. All associated costs with removal, landfill fees, and hauling are the responsibility of the Contractor.

14. Tree designation by the City of Cambridge/Habitat Choptank to be protected shall not be removed or damaged. Contractor must coordinate this designation with the City of Cambridge/Habitat Choptank prior to any site activities.
15. Conduct demolition to minimize interference with adjacent structures. Cease operations immediately if adjacent structures appear to be in danger. Notify City Building Safety Services Department. Do not resume operations until directed by Habitat Choptank and City Code Enforcement Officer. Conduct operations with minimum interference to public or private accesses. Maintain protected egress and access at all times.
16. Except where otherwise noted, all materials removed and not reused shall become the property of the Contractor and shall be removed from the project site. Title to the materials resulting from demolition, and materials to be removed, is vested in the Contractor upon issue of a Notice to Proceed by the City of Cambridge/Habitat Choptank. The City of Cambridge/Habitat Choptank shall not be responsible for the condition, loss of, or damage to such property after Notice to Proceed. Materials shall not be sold or viewed by prospective purchasers on the site.
17. Work should be scheduled between the hours of 7 a.m. and 3:30 p.m. Monday through Friday. The Contractor and the City of Cambridge/Habitat Choptank must agree on other times.
18. Prevent the spread of dust and debris, and avoid the creation of a nuisance or hazard in the surrounding area. Sprinkle work with water to minimize dust. Provide hoses and water connections for this purpose. Do not use water if it results in hazardous or objectionable conditions such as but not limited to, ice, flooding, or pollution.
19. Contractor shall not commence work under this contract until they have obtained all insurance required hereunder and such insurance has been approved by the City of Cambridge/Habitat Choptank, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of the subcontractor has been obtained and approved. Approval of the insurance by the City of Cambridge/Habitat Choptank shall not relieve or decrease the liability of the Contractor hereunder.

Workers Compensation and Employer's Liability Insurance: The Contractor shall take out and maintain, during the life of the contract, the Workers Compensation and Employer's Liability Insurance for all of their employees to be engaged in work on the project under this contract, and in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation and Employer's Liability Insurance for all of the latter's employees to be engaged in such work.

Bodily Injury and Property Damage Liability Insurance: The Contractor shall take out and maintain, during the life of this contract, such Bodily Injury Liability and Property Damage Liability Insurance, and Automobile Bodily Injury Liability and Property Liability Insurance, as shall protect him and any subcontractor performing work covered by this contract from claims for damages for personal injury, including accidental death, as well as from claims from property damage, which may arise from operations under this contract, whether such operations be by himself or by any subcontractors or by

anyone directly or indirectly employed by either of them, and the amounts of such insurance shall be no less than:

Bodily Injury Liability Insurance in an amount not less than one million dollars (\$1,000,000) per occurrence and one million dollars (\$1,000,000) for each person for injuries, including wrongful death on any one (1) person.

Property Damage Insurance in an amount not less than five hundred thousand (\$500,000) per occurrence and one million dollars (\$1,000,000) each aggregate.

The City of Cambridge/Habitat Choptank, its officers and employees shall be named as an “additional insured” in the automobile and General Liability policies, and it shall be stated on the Insurance Certificate with the provision that this coverage “is primary to all other coverage the City of Cambridge/Habitat Choptank may possess.”

20. Time for completion of project is thirty (30) days from issuance of the Notice to Proceed.
21. Payment will be made upon completion and acceptance of the project by the City of Cambridge/Habitat Choptank. Payment will be made within thirty (30) days of receipt of an invoice.

BID ITEMIZATION SHEET

Bids include acknowledgement of receipt and agreement with the specifications and terms of the work to be performed, as given above.

Cost of Demolition 600 Douglas Street, Cambridge, MD: _____

Cost of Demolition 602 Douglas Street, Cambridge, MD: _____

Cost of Demolition 811 Park Lane, Cambridge, MD: _____

Cost of Demolition 813 Park Lane, Cambridge, MD: _____

Total Cost of Demolition Projects: _____

Advertising Location – Where did you find this bid announcement? Newspaper, Chamber of Commerce, word-of-mouth, etc. **(Please be specific below)**

Is Your Business a Minority- or Women-Owned Business? Yes _____ No _____

The City of Cambridge/Habitat Choptank may award all, none, or just one of the projects listed on the bid sheet as it is at their sole discretion.

Bid Submitted By:

Company Name (Please Print Clearly)

Date

Authorized Representative Name (Please Print Clearly)

Signature